Calendar Management System

1. SPLASH SCREEN

The calendar starts with a splash screen to give the program some time to load.

Once loaded, the program will go to the LOGIN SCREEN.
2. LOGIN SCREEN

The login screen will ask the user to enter the username and password.

If the user clicks on OK, the system will try to validate the user. If the username and password is invalid, the system will prompt that the username/password combination is invalid.

If the username and password is valid, the system will take them to the CALENDAR VIEW.

The user can also decide to Exit the program. In that case the system asks the user to confirm that action (in case they pressed it by mistake).
The user can also create a new username/password account.

![Image of Calendar Management System login interface]

Trying to save a username without password will result in a message error:

![Image of Username/Password Missing error message]

The user may also decide to delete a specific user. In this case, usually a password will be required.

![Image of Confirm Deletion interface]

3. CALENDAR VIEW

The calendar view is based on 800x600 screen display.

The actual screen can show the calendar for a specified month and year:

The week can be then selected using the smaller calendar view:
The menu looks like this:

Calendar has two options:
1. View the calendar -- brings the main calendar VIEW
2. Make an appointment -- brings the appointment FORM in add mode

Contact has only one option:
1. Brings up the contact VIEW

To Do has only one option:
1. Brings up the To Do VIEW

Notes has only one option:
1. Brings up the Note VIEW

Group Management has two options:
1. View Groups -- brings the Groups VIEW
2. Group Scheduling -- brings the group scheduling FORM in add mode

Synchronize has only one option:
1. Brings up the synchronize FORM

Print has several options:
1. Print different reports (contacts, etc.)
2. Show the printer setup

Logout has several options:
1. Exits this form and return to the login form
The Navigation shows the following buttons:

1. Calendar: Brings up the main calendar VIEW
2. Appointments: Allows the user to make an appointment
3. Contacts: Shows the Contact VIEW
4. To Do List: Shows the To Do VIEW
5. Notes: Shows the Notes VIEW
6. Groups Mgmt: Shows the group VIEW
7. Group Sched: Allows the user to make group appointments
8. Synchronize: Allows the user to synchronize a PIM with the calendar

SEARCH tool

A search feature can browse through the calendar or notes or contact, etc. depending on the view selected.

Status bar

A little bar at the bottom of the calendar shows the status of any functions in progress or to give more information about anything relevant.
The different VIEWS: Calendar, Contact, To Do List, Notes, and Group Management

1. Calendar VIEW

Directly on the calendar, you can create new appointments, view the details, or delete them by double clicking, or selecting from a menu (from where the cursor is).

2. Contact VIEW

From the Contact VIEW, you can add a new contact, view selected contact, or remove a contact from the list.
3. **To Do list VIEW**

From the To Do View, you can add a new To Do Item, View the details, or just delete one.

4. **Notes VIEW**

From the Notes VIEW, you can create a new note, modify an existing note, or simply delete the selected note.
5. Group management VIEW

From the Group Management VIEW, you can add a new group and the members for that group, view the details of a group and its members, or remove a group.
The different FORMS: Appointment, Contact, To Do List, Notes, Group Management, Group scheduling, Synchronization

1. Appointment FORM

2. Contact FORM
3. **To Do FORM**

![To Do List](image1)

*To Do Information*

- **Due Date:** 3/5/00  
- **Time:** 4:00 PM

*Description:*

Dentist Appointment

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**Confirm Cancel**

You will loose the information you have just entered. Are you sure you want to cancel?

- Yes  
- No

If the user pressed on the Cancel button:

The system checks if there were any changes or information that the user entered. If yes, it asks the user to confirm Cancellation.

If there was nothing changed, the system does not ask this confirmation.

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4. **Notes**

![Notes](image2)

*Description:*

Don't forget to bring the car keys.

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**Confirm Cancel**

You will loose the information you have just entered. Are you sure you want to cancel?

- Yes  
- No

If the user pressed on the Cancel button:

The system checks if there were any changes or information that the user entered. If yes, it asks the user to confirm Cancellation.

If there was nothing changed, the system does not ask this confirmation.
5. Group FORM

Next to the combo box, there's another command button "...", which calls up the Group FORM.
7. Synchronization FORM

PIM Synchronization

Please place your PIM in the holder and press the START SYNCHRONIZATION button when ready.

Start Synchronization

Return to the Calendar